

**THE CONSTITUTION AND BYLAWS
JUVENILE JUSTICE ASSOCIATION OF MICHIGAN
ADOPTED MARCH 5, 1974
AMENDED SEPTEMBER 28, 1975, JULY 25, 1980,
DECEMBER 10, 1984 AND SEPTEMBER 19, 1989**

CONSTITUTION

PREAMBLE

The purpose of the Juvenile Justice Association of Michigan shall be:

1. To provide a representative organization for all juvenile justice personnel in the State of Michigan;
2. To promote and maintain proper standards of efficiency within the Michigan Juvenile Justice System;
3. To encourage progressive legislation, resolutions, and other desirable programs representing the common interest of the children and their families of the State of Michigan.

ARTICLE I – NAME

The name of this organization shall be the Juvenile Justice Association of Michigan.

ARTICLE II – MEMBERSHIP

- Section 1. Membership is limited to the personnel of various juvenile courts within Michigan.
- Section 2. Membership entitles the member to the right to attend all meetings of the general membership, to vote on all proceedings, to hold office, and to attend all functions open to the general membership.
- Section 3. Membership dues shall be determined by the general membership.
- Section 4. Membership will be based upon individual memberships or court memberships. Court memberships shall be based upon the number of eligible members within an individual county. Individual and court memberships shall be divided into the following categories:

- Category I - Individual Membership
- Category II - Court membership (2-5 employees)
- Category III - Court membership (6-14 employees)

Article II – Membership (con't)

Category IV - Court membership (15-30 employees)

Category V - Court membership (31-49 employees)

Category VI - Court membership (50+ employees)

Section 5. Associate membership is open to persons such as:

Department of social services workers

Foster parents

School personnel

Police officers

Private child-care agency personnel

And/or any person actively engaged in enhancing a child or family welfare program who pays annual dues. The associate member shall enjoy every privilege of this association, except the right to vote or hold office.

Section 6. Associate child-caring agency membership is open to non-court personnel representing a child-care agency who recruit or derive benefit from the Juvenile Justice Association of Michigan membership for their own agency.

Section 7. Honorary membership shall be made available to all judges upon request and to any person actively engaged in enhancing a child or family welfare program upon approval of the State Board of Directors.

Section 8. Lifetime membership shall be granted to those persons of five or more years of membership in the Juvenile Justice Association of Michigan upon retirement in good standing and upon a request to the State Board of Directors. A lifetime membership shall hold full individual membership privileges.

ARTICLE III – GOVERNMENT

Section 1. The State Board of Directors of the Juvenile Justice Association of Michigan shall be comprised of the directors from each of the nine regions, the President, and immediate Past President. Within the State Board of Directors there will be chosen a Vice-President, a Secretary, and a Treasurer.

Section 2. The President shall be elected by vote of the membership at the annual conference. The President shall not serve more than two consecutive terms in that office. The President shall take office immediately at the close of the annual conference.

Article III – Government (con't)

- Section 3. The Regional Director shall be that person selected by the members of the Juvenile Justice Association of Michigan in their respective regions. The Regional Directors shall take office at the Annual Conference.
- Section 4. The administration of the affairs of the Association is vested in the State Board of Directors.
- Section 5. The State Board of Directors may employ such assistants or committees as deemed necessary.

ARTICLE IV – REGIONS

- Section 1. The basic membership group of the Juvenile Justice Association of Michigan is the Region.
- Section 2. There shall be nine Regions within the state.

ARTICLE V – LIMITATIONS

- Section 1. The Juvenile Justice Association of Michigan is non-partisan
- Section 2. Neither the general membership, State Board of Directors nor any region, committee, or officer shall take any action which is incompatible with the objectives of the Juvenile Justice Association of Michigan.
- Section 3. No debt shall be incurred in excess of the funds in the Treasury of the Juvenile Justice Association of Michigan
- Section 4. Any proposal to affiliate with any other association or organization must be approved by a two-thirds vote of the general membership voting by mail ballot.

ARTICLE VI – AMENDMENT TO CONSTITUTION

An amendment of this Constitution may be made:

By proposal made at a General Membership Meeting, adopted by a majority vote of the general membership present and voting, and ratified at the next General Membership Meeting by a majority of the general membership present and voting. A vote to ratify an amendment shall occur only if the proposal has been published in the association newsletter prior to the general membership meeting at which the vote will occur.

BY-LAWS

ARTICLE I - MEETINGS

- Section 1. Annual and Special Meetings
- a. The annual conference shall be held on dates to be fixed by the State Board of Directors. The meeting site shall be determined by the State Board of Directors by a two-thirds vote.
 - b. A mid-winter meeting shall be called by the State Board of Directors not later than March 31st of each year. Notice and agenda for this meeting and for the annual conference shall be sent to all members not less than 30 days prior to the date of said meeting.
 - c. Special meetings may be called by the State Board of Directors provided notice and agenda of such meetings are sent 15 days prior to the date of said meeting.
 - d. The State Board of Directors, upon receipt of a petition signed by 20% of the general membership, shall call a special meeting within 30 days. Such petition shall contain reasons for requesting the special meeting.
 - e. The State Board of Directors meetings are open to the general membership.
- Section 2. A quorum for any meeting of the general membership of the Juvenile Justice Association of Michigan shall be the members present at the meeting.
- Section 3. The order of business shall be decided upon by the State Board of Directors and included in the notice given to the general membership prior to that meeting. All meetings shall be conducted by Robert's Rules of Order, newly revised.
- Section 4. Resolutions
- a. Resolutions for consideration of the general membership may be submitted by the State Board of Directors, committees of the Juvenile Justice Association of Michigan, and/or any member of the Juvenile Justice Association of Michigan.
 - b. A resolution intended for the consideration at a business meeting of the general membership must be submitted in writing to the State Board of Directors prior to or at the meeting.

ARTICLE II – VOTING

Section 1. President

- a. The election of the President shall be by a majority vote of those members voting at the Annual Conference. If no candidate receives a majority of the votes, another ballot shall be held immediately thereafter with only the two top candidates having received the most votes during the initial ballot.

Section 2. Resolutions shall be approved by a majority vote of those members present and voting.

ARTICLE III – STATE BOARD OF DIRECTORS

Section 1. The governing body shall consist of the President, the Past President, and the Regional Directors

Section 2. The State Board of Directors shall be elected from within that Board, a Vice President, Secretary, and Treasurer.

Section 3. Duties

a. State Board of Directors

1. The State Board of Directors shall direct and conduct the affairs of the Association consistent with the authority and powers conferred by the Constitution and By-Laws, and the general membership.
2. The State Board of Directors shall approve expenditures of all Juvenile Justice Association of Michigan funds.
3. The State Board of Directors may request regions where the director is not functioning in accordance with the Constitution and By-Laws to replace said director.
4. The State Board of Directors may establish such accounts as deemed necessary and require appropriate bonding on such accounts.

b. President

1. The President shall call and preside over all meetings.
2. The President shall call and preside over the State Board of Directors

Article III – State Board of Directors (con't)

3. The President shall vote only in case of tie votes.
4. The President shall appoint all committee members and appoint special committees to study and/or act on special issues of concern to the Association.
5. The President shall be an ex officio member of all committees.
6. The President shall order an audit for the financial accounts of the Juvenile Justice Association of Michigan to be performed annually and to be completed prior to the Association's mid-winter meeting.

c. Vice-President

1. The Vice-President shall fill the office of the President if the President is not attending a session or has resigned for any reason.
2. The Vice-President shall assist the President in the duties as instructed.

d. Secretary

1. The Secretary shall record minutes of all general membership meetings and State Board of Directors meetings.
2. The Secretary shall handle all correspondence of the Association.
3. The Secretary shall maintain a membership roster.
4. The Secretary shall tabulate all votes.

e. Treasurer

1. The Treasurer shall receive, deposit, and disburse funds as directed by the State Board of Directors.
2. The Treasurer shall present a financial statement at all meetings.
3. The Treasurer shall submit the books for an audit as directed by the President of the State Board of Directors
4. The Treasurer must be bonded for a minimum of \$10,000.00.

Article III – State Board of Directors (con't)

Section 4. Each State Board of Director may be reimbursed by the Association for the necessary expenses incurred in the performance of duties at approved rates for Michigan Civil Services employees or actual expenses, whichever is less.

Section 5. Vacancies in the State Board of Directors

- a. Within 30 days of a request to remove a regional director, the President shall call a special Regional Meeting of the membership to determine appropriate action. At this meeting, the regional director may be removed and replaced by a two-thirds vote of those members present and voting.
- b. State Board vacancies created by resignation or death, shall be filled the next regular State Board of Directors meeting with appointment by the President with a two-thirds vote confirmation by the Board. A regular election for that region shall take place at the next annual conference.

Section 6. Matters not provided for in the Constitution and By-Laws shall be decided by the State Board of Directors by a two-thirds vote.

ARTICLE IV – COMMITTEES

Section 1. Standing committees shall be appointed by the President. The standing committees shall be: Membership, Legislative, and Annual Conference.

a. Membership Committee

1. The Membership Committee shall aid the State Board of Directors as needed in the recruitment and registering of new members
2. When an account is authorized by the State Board of Directors, the committee chairperson shall prepare a budget to be approved by the State Board of Directors before disbursements.

b. Legislative Committee

1. The Legislative Committee shall advise the President and the State Board of Directors regarding legislative matters pending before the State Legislature.
2. The Legislative Committee shall advise membership of pending legislation, other matters of importance, and shall conduct surveys.

Article IV – Committees (con't)

3. The Legislative Committee shall support and campaign for legislation as directed by the State Board of Directors.
 4. When an account is authorized by the State Board of Directors, the committee chairperson shall prepare a budget to be approved by the State Board of Directors before disbursements.
- c. Annual Conference Committee
1. The Annual Conference Committee shall prepare and advise members regarding an Annual Conference.
 2. The Annual Conference Committee shall plan and organize the Annual Conference.
 3. The Annual Conference Committee shall advise the State Board of Directors on conference sites.
 4. When an account is authorized by the State Board of Directors, the committee chairperson shall prepare a budget to be approved by the State Board of Directors before disbursements.

Section 2. The President may appoint such other committees as deemed necessary with the approval of the State Board of Directors.

ARTICLE V – REGIONS

Section 1. The Juvenile Justice Association of Michigan shall consist of nine regions:

- Region 1. Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon, Schoolcraft
- Region 2. Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Lake, Leelanau, Manistee, Mason, Mecosta, Missaukee, Newaygo, Osceola, Wexford
- Region 3. Alcona, Alpena, Arenac, Cheboygan, Clare, Crawford, Gladwin, Iosco, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle, Roscommon
- Region 4. Allegan, Ionia, Kent, Montcalm, Muskegon, Oceana, Ottawa

Article V – Regions (con't)

- Region 5. Bay, Gratiot, Huron, Isabella, Midland, Saginaw, Sanilac, Tuscola
- Region 6. Barry, Berrien, Branch, Calhoun, Cass, Kalamazoo, St. Joseph, Van Buren
- Region 7. Clinton, Eaton, Genesee, Ingham, Lapeer, Livingston, Shiawassee, St. Clair
- Region 8. Macomb, Oakland, Wayne
- Region 9. Hillsdale, Jackson, Lenawee, Monroe, Washtenaw

Section 2. Organization

- a. Each region shall elect a Regional Director, who will be a member of the State Board of Directors. The Regional Directors shall be installed at the Annual Conference. The term of office for the Regional Directors shall be two years. Elections in odd numbered regions are to be held in odd numbered years, and even numbered regions in even years.
- b. Each region may have a Secretary-Treasurer.
- c. The Regional Director shall preside at all regional meetings

Section 3. Meetings

- a. Regional Meetings may be called by the Regional Director provided notification of such meeting are mailed to the regional membership 21 days prior to said meeting.
- b. Upon receipt of a petition signed by 20% of the membership within the region, a special meeting shall be called within 30 days.
- c. A quorum for any Regional Meeting shall be those members present.

ARTICLE VI – DUES

Section 1. The dues of the Juvenile Justice Association of Michigan shall be based upon the category of membership as follows:

Category I - \$25.00 per Individual Membership

Article VI – Dues (con't)

- Category II - \$45.00 Court Membership (2-5 employees)
- Category III - \$70.00 Court Membership (6-14 employees)
- Category IV - \$90.00 Court Membership (15-30 employees)
- Category V - \$125.00 Court Membership (31-49 employees)
- Category VI - \$155.00 Court Membership (50+ employees)

- Section 2. The dues of Associate Members shall be \$15.00 per year.
- Section 3. The dues of Associate Child Caring Agency member shall be \$50.00 per year.
- Section 4. Honorary and Lifetime Members shall not be required to pay dues.
- Section 5. The Annual Membership dues shall be effective from January 1st each year, through December 31st of that year, effective January 1, 1981 every year thereafter.

ARTICLE VII – AMENDMENTS TO THE BY-LAWS

The power to amend these by-laws shall be by proposal made at a General Membership meeting, adopted by a majority vote of the general membership present and voting, and ratified at the next General Membership meeting by a majority of the general membership present and voting. A vote to ratify an amendment shall occur only if the proposal has been published in the association newsletter prior to the general membership meeting at which time the vote will occur.